



Atlanta School of Excellence

180 Memorial Drive, Atlanta GA 30303

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www.atlschool.com



Are You Ready to Make a Difference?

Have **FUN** and **CHANGE LIVES** while working with children
Become part of a **TEAM** of early childhood professionals
ADVANCE in our company with our career ladder
Be a part of something **BIGGER** than yourself

Who are we?

Greetings!

My name is Shemeka Maddox, and I am the Executive of Atlanta School of Excellence. I have been the Executive Director of ASOE for 12 years and it has been the most rewarding time of my professional and personal life. As a single teenager parent, I struggled working mediocre jobs for many years where I was overworked and undervalued, longing for an employer who would understand challenges I may face from time to time regarding my home life. **At ASOE, quality of life is very important to us.**

Have you ever worked in a place where no matter how hard you worked, you just never felt appreciated? Have you ever worked in a place where it wasn't what you knew, but instead who you knew? Have you had great ideas, but no one had interest in your thoughts or opinions? I have definitely experienced all of these, and finally decided to go somewhere where I knew I was making a difference. **I personally invest in creating an inclusive culture with our team.** Let's not just work together, but let's laugh, cry and grow together.

Just imagine working for a company where your employer understands that life happens to all of us at some point. Just imagine a company where you have the flexibility to adjust your schedule to take care of your personal needs and your vacation time. Just imagine a culture where leadership and advancement opportunities are home-grown. ASOE are all those things. We pride ourselves on having a culture of FUN, FLEXIBILITY and FAMILY FIRST!

WE CARE ABOUT YOU BECAUSE WE ARE YOU.



Team Culture

Greetings Prospective Employee,

Thank you for allowing me this opportunity to welcome you to our Atlanta School of Excellence Family. We opened her doors 12 years ago to serve children from the age range of birth to six years old in the heart of Downtown Atlanta.

From the commencement of our learning center, we have grown exponentially. ASOE is a premier learning center in the metropolitan area. We are Quality Rated, and provide a high-quality experience for all our scholars, parents, and staff. We focus on student success and leadership opportunities. Our students are at the focal point of our school. The true strength of ASOE lies with the collective talents of our dedicated staff. We are continuously researching best practices to improve our delivery of services to our community. As an ASOE staff member, you will have the opportunity to contribute to the world-class environment created for our scholars. Should your credentials meet the needs of our organization, it is my sincere hope we will have a long standing and productive relationship. This is an exciting time to contribute to the early childhood arena, and I look forward to connecting with you soon!

Yours Truly,

Ms. Maddox

Executive Director



Indulge in our Benefits

Continuing Education Support

- ✓ Decal Scholarship
- ✓ Bonus Incentives
- ✓ Stipend w/Degree Obtained



Top 10 Employee Benefits

- ✓ Continuing Education Support
- ✓ Raises for completing Education Milestones
- ✓ Paid Birthday Off
- ✓ Paid Holidays and Person Time Off
- ✓ Paid Training and Staff Development
- ✓ Free Parking
- ✓ Staff Lounge with Supplies
- ✓ Monthly Paid Lunches
- ✓ Insurance Supplement
- ✓ Company Outings

You deserve the best! If we can keep you happy, you will keep the kids happy and the parents will be happy.

We are committed to your success!

Application and Onboarding Process

1. Turn in your resume or fill out the online application.
2. We will contact you by email to schedule an interview.
3. Meet with our director and other select team members for a formal job interview.
4. We will conduct a reference check and other required background checks.
5. We will call you to offer you the position or email you to let you know another candidate was selected.



The onboarding process is a celebration! During the first day you will work with another teacher, complete required trainings, **enjoy a paid lunch on us** and complete observations in the classroom. During the first week you will also receive extra support from team members to ensure your first week is enjoyable & successful!

SO, WHAT ARE YOU WAITING FOR?

A green, rounded rectangular button with a white border and a slight shadow, containing the text 'APPLY NOW' in white, bold, sans-serif capital letters. The button is positioned in the center of the image, overlapping several colorful hands.

APPLY
NOW

